



स्वामी रामानंद तीर्थ मराठवाडा विद्यापीठ, नांदेड.

युजीसी / कॉम्प / 2015 / 35

दिनांक: 20 / 04 / 2015

प्रति,

मा. प्राचार्य

सर्व संलग्नीत महाविद्यालये

(नांदेड जिल्हा)

स्वा.रा.ती.म. विद्यापीठ.

विषय : नांदेड जिल्हयातील सर्व महाविद्यालय यांची ONLINE नोंदनी बाबत.

संदर्भ : जिविशा / फॉर / 1130 / 2015, कार्यालय पोलीस अधिक्षक नांदेड, दिनांक 06.02.2015

महोदय,

उपरोक्त संदर्भीय पत्रान्वये मा. पोलीस अधिक्षक नांदेड यांना प्रस्तुत विद्यापीठा अंतर्गत येणा-या नांदेड जिल्हयातील संलग्नीत महाविद्यालयात प्रवेश घेण्या-या परदेशी विद्यार्थ्यांची नाव नोंदणी करावयासाठी सूचना केली आहे.

करीता आपल्या महाविद्यालयात प्रवेशित परदेशी विद्यार्थ्यांची ONLINE पध्दतीने नाव नोंदणी करावयाची आहे. त्यासाठीची ONLINE पध्दतीने करावयाची प्रक्रीया सोबत जोडली आहे.

आपला विश्वासू

स्वा / -
संचालक
म.वि.वि.मं

VICE-CHANCELLOR'S SECRETARIAT
S. S. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100
Inward No. 1835
Dt. of Receipt 9/4/2015
Time Sign

अ. क्र. 6544 दिनांक 11/4/15
महाविद्यालय व विद्यापीठ विकास मंडळ,
स्वामी रामानंद तिरथ मराठवाडा विद्यापीठ, नांदेड.

गोपनीय-तात्काळ/-

जा.क्र.जिविशा/फॉर/ 1130 /2015
कार्यालय पोलीस अधिक्षक नांदेड
दिनांक 06.02.2015

प्रति,

मा.कुलगुरु,
स्वामी रामानंद तिरथ मराठवाडा विद्यापीठ,
नांदेड.

विषय :- नांदेड जिल्हयातील सर्व महाविद्यालय यांची ONLINE नोंदनी बाबत.

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उपरोक्त विषयास अनुसरून आपणास विनंती करण्यात येते की,नांदेड जिल्हयात भावी काळात परदेशी विद्यार्थी शिक्षणासाठी स्वामी रामानंद तिरथ मराठवाडा विद्यापीठ नांदेड कार्यक्षेत्रातील नांदेड जिल्हयात असणारे सर्व महाविद्यालयात येण्याची शक्यता आहे.एखादे महाविद्यालयात परदेशी विद्यार्थी आल्यास त्याचेसाठी s-form आणि जर तो हॉस्टेलमध्ये रहात असेल त्याचेसाठी C- form भरावे लागते त्यामुळे जिल्हयातील सर्व महाविद्यालय ONLINE नोंदनी करावयाची आहे.

त्याकरीता आपणास विनंती करण्यात येते की,नांदेड जिल्हयातील सर्व महाविद्यालय व संबंधित महाविद्यालयाचे हॉस्टेल यांनी आपले विद्यापिठाप्रमाणे ONLINE नोंदनी करावयाची आहे.तरी आपले स्तरावर संबंधितांना कसे ONLINE नोंदनी करावी या बाबतलेखी पत्र देवून कळवावे व या कार्यालयास अवगत करावे ही विनंती.

सोबत- (03)




(एस.डि.गायकवाड)

पोलीस अधिक्षक नांदेड करीता

Step by step procedure to use FSIS system.

Step-1

How to create user id and password to access FSIS system

- ▶ To use FSIS System School / College / Educational Institute has to register in system by filling-up online request form.

- ▶ How to get online request form?

Visit website boi.gov.in and click **form s** OR directly visit <http://indianfro.gov.in/fsis>

Click on **Click here for Form C login, user creation & forgot password** link.

Click on Sign UP

Fill the details in - 'User Registration for Form C and Form S' page as given below -

- ▶ Individual Registration:

1. User Id: Enter user id consisting of alpha-numeric characters only. Check its availability if not available give different user id.
2. Password: min 8 chars, use at least one special character (/[~!@#S%^&*?_--,(]+/), number, lowercase, uppercase letter.
3. Confirm Password: Enter exactly same password as above.

- ▶ Security Questions :

1. Security Question: choose one of the security questions from options available.
2. Your Answer: specify your secret answer to the above question and remember it.
3. Name: Enter your full name in the provided space.
4. Gender :Choose your gender
5. DOB: Select date of birth using calendar icon (format dd/mm/yyyy)
6. Designation: Mention your designation in the School / College / Educational Institute.
7. Email Id: Enter your valid email id
8. Mobile: Enter your mobile no.
9. Phone No: Enter your phone no.
10. Nationality: Select your Nationality from drop down option.

- ▶ Hotel/Guest House / Dharmashala /Institute/ Individual House etc. Details :

1. Name: Enter Name of the School / College / Educational Institute.
2. Capacity: Number of students it can enroll.
3. Address: Location of the School / College / Educational Institute.
4. State : Select state (_____)
5. City/Districts: Concerned FRO(This binds the School / College / Educational Institute under the jurisdiction of concerned FRRO/FRO).
6. Accommodation type: Select Institute as School / College / Educational Institute type,
7. Accommodation grade: Select grade as others.
8. Email Id: Enter registered email id of the School / College / Educational Institute.
9. Mobile: School / College / Educational Institute mobile no.
10. Phone No: School / College / Educational Institute Phone No

- ▶ Hotel/Guest House / Dharmashala /Institute/ Individual House Owner Details :

1. Name: Full name of the owner of the School / College / Educational Institute.
2. Address: Address for communication.
3. State: Select state (not necessarily Maharashtra, an owner can belong to other state as well)
4. City: Mention city to which owner belong.
5. Email-id : Email Id of the owner,
6. Phone No: Owner's phone no.
7. Mobile: Owner's Mobile no.

- ▶ Next Click on Add button to add owner, you can add multiple owner by filling details once again and clicking the same Add button.
- ▶ Type the code shown: Now enter the exact characters shown inside the screen and click on submit.
- ▶ After Submitting the form you will get **User Registration for Form C** page with the following message. "User registered, kindly take the printout of the Application, right click here and choose target to save the application and take a printout".
- ▶ The Printout is the requisition form which should be duly signed and submitted at the address of the concerned FRRO mentioned in the printout.
- ▶ The requisition form will be verified by FRRO against the details furnished by the School / College / Educational Institute and the status of requisition as approved or rejected will be communicated by FRRO.
- ▶ Once UserId is approved by the FRRO, the School / College / Educational Institute can sign in using the same on the website : <http://indianfrro.gov.in/fsis>

Step-2 How to make New Student Card Entry by School / College / Educational Institute

- ▶ After approval of the requisition form by FRRO office, the School / College / Educational Institute can start filling foreign Students' data on the website <http://indianfrro.gov.in/fsis> in New Student Card entry under New Student Information tab after successful login using the said website.

New Student Card Details :

Passport Number with Nationality and Visa Number or Date of Birth and press GO to search existing data if any .

For New Entry enter following details :

Student Info

1. SurName : Surname of the Student.
2. Given Name : Name of the student.
3. Date of birth: Date Of Birth of the student.
4. Gender : Male/Female.
5. Nationality : Select appropriate Nationality.
6. Parent Name: Name of Father/Mother.
7. Relation: Relationship with parent.
8. Address in India : Mention residence address.
9. State : Maharashtra.
- 10.City/District : Select City.
- 11.Admission No.(Registration No. with Institution) : Admission serial number.
- 12.Date of Joining : Date of Admission
- 13.Sponsoring Agency(Enter NA if there is no. Sponsoring Agency) :

Passport Details

1. Passport No : Enter the Passport number.
2. Date of Issue : Date of issue.
3. Place of Issue : Place of issue.
4. Date of Expiry : Passport Expiry Date.

Visa Details

1. Visa No : Enter Visa number.
2. Date of Issue : Date of issue.
3. Place of Issue : Place of issue.
4. Date of Expiry : Visa Expiry Date.
5. Visa Type : Type of Visa
6. Visa Valid For :
7. Purpose of Visit : purpose.

Course Info

1. Course Name : Enter the name of course.
2. Whether yearly(Non-Semester/Semesterwise/Short-term) : Select appropriate pattern.
3. Course Duration from Date : Course start from date.
4. Course Duration to Date :Course completion Date.
5. Fee structure : structure of fee.

Click on Submit button to save record and note down unique student id generated.

If student want any FRRO related service, he has to come with this ID to FRRO office.

Periodic Information:

1. FRRO/FRO Registration Entry :

FRRO related information for particular student has to fill in FRRO/FRO Registration Entry under Periodic Information.

2. Change of Course Entry :

If any change of course , information has to fill in Change of Course Entry.

3. Academic Performance Entry :

Depending upon the assessment period of the course each the School / College / Educational Institute has to periodically fill corresponding course's performance detail for each student in Academic Performance Entry.

4. Student Exit details can be updated against student id under following cases :

1. Course completed
2. Forced to discontinue
3. Discontinued by Student.
