



**SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY,**  
**VISHNUPURI, NANDED (MAHARASHTRA)**

(Established on 17 September 1994 - Recognized by the UGC U/s 2(f) and 12(B),  
NAAC Re-accredited with 'A' Grade)

**ESTATE DEPARTMENT, S. R. T. M. UNIVERSITY, VISHNUPURI,**  
**NANDED**

**TENDER DOCUMENT**

**REF.: SRTMUN/ESTATE/EQUIPMENT/SES/T-01/2016**

**TENDER FOR PURCHASE OF SEMI MICRO BALANCE UNDER DST  
SPONSORED RESEARCH PROJECT FOR SCHOOL OF EARTH  
SCIENCES, S.R.T.M.UNIVERSITY,NANDED-431 606  
(MAHARASHTRA)**

**(B.B.PATIL)**  
**REGISTRAR,**  
**S.R.T.M.UNIVERSITY, NANDED**

**FOR MORE DETAILS VISIT THE PORTAL OF**  
**<https://mahatenders.gov.in> or [www.srtmun.ac.in](http://www.srtmun.ac.in)**

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**TENDER FOR PURCHASE OF SEMI MICRO BALANCE UNDER  
DST SPONSORED RESEARCH PROJECT FOR SCHOOL OF  
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## Swami Ramanand Teerth Marathwada University, Nanded

Tender No. : Estate/Equipment/SES/T-01/2016

### TENDER NOTICE

The Registrar, S,R.T.M.University, Nanded invites Tender for Purchase of **“Semi Micro Balance under DST Research Project for School of Earth Sciences”** from **Manufacturer/Reputed Firm/Distributors/ Authorized Dealers** to participate in the competitive bidding process. For the detailed Tender document, interested bidders should visit **www.srtmun.ac.in**

The filled tender booklet will be accepted on or before 23-02-2016 up to 3.00 p.m. and if possible it will open on same day at 3.30 p.m.

Ref.: Estate/Equipments/SES/T-01-2016/579

Date: 30/01/2016

Registrar

#### Copy to :

- 1) The Public Relation Officer, This University – With a request to publish the said e-Tender Notice in “Dainik Maharashtra Times (Marathwada)” News paper.
- 2) The System Expert,  
U.G.C. Cell, This University – With a request to upload the said Tender Booklet on our University web site.
- 3) Director, School of Earth Sciences, S.R.T.M.U.N.
- 4) Notice Board, Administrative Building, S.R.T.M.U.N.
- 5) Notice Board, Estate Department, S.R.T.M.U.N.

Registrar



## Swami Ramanand Teerth Marathwada University, Nanded

Tender No. : Estate/Equipment/SES/T-01/2016

### BRIEF TENDER NOTICE

The Registrar, S,R.T.M.University, Nanded invites Tender for Purchase of **“Semi Micro Balance under DST Research Project for School of Earth Sciences, S.R.T.M.University, Nanded”** from **Manufacturer/Reputed Firm/ Distributors/ Authorized Dealers** may submit their tender as per specifications, which are given in Appendix- A”. The Bidder should download Tender Booklet from University website ([www.srtmun.ac.in](http://www.srtmun.ac.in)) from **01.02.2016 to 22.02.2016 up to 05.00 pm**. The bidder should submit demand draft of Rs.1000/- as the cost of tender form along with tender.

The filled tender booklet will be accepted on or before **23-02-2016 up to 3.00 p.m.** and if possible it will open on same day at 3.30 p.m. The Registrar, S.R.T.M.University, Nanded reserves the right to accept any tenders or reject the lowest or any other or all tenders without assigning any reasons what so ever. Extension of tender, Corrigendum or change in schedule will not be published in News paper; it will be published only on University website.

Ref.: Estate/Equipments/SES/T-01-2016/579

Date: 30/01/2016

Registrar

## Instructions for filling tender

The Registrar, Swami Ramanand Teerth Marathwada University, Nanded invites Tender for purchase of **“Semi Micro Balance under DST Research Project for School of Earth Sciences, S.R.T.M.University, Nanded”** from the **Manufacturer/Distributors/Dealers**. The details in this regard are given below.

1. Procedure to submit the tender:

The vendors should provide two sealed envelopes as given below

**Envelop No.1 (Technical Bid):**

- a) Cost of tender form **Rs. 1000/- (Non-refundable)** to be submitted by online.
- b) EMD of Rs.3,000/- (**Refundable**) to be submitted by online.
- c) Registration certification under shop Act or company Act. (With update renewal)
- d) VAT registration certificate.
- e) Annual return/Last Quarter return for F.Y. 2014-15.
- f) If you are a dealer/distributor, then you have to submit Authorization letter from Principal Company certifying your dealership/distributorship.

**Envelop No. 2 (Financial Bid)-:**

Bidder should be labeled clearly as **“Semi Micro Balance under RGSTC Project for School of Earth Sciences, SRTMUN”** for price bid Envelop No.2”. And this envelop should contain the filled tender booklet from the vendor/firm.

2. Sealed tender should be submitted by vendor with the subject **“Semi Micro Balance under DST Research Project for School of Earth Sciences, S.R.T.M.University, Nanded”** written on the envelop. The Bidder should download Tender Booklet from University website ([www.srtmun.ac.in](http://www.srtmun.ac.in)) from **01.02.2016 to 22.02.2016 up to 05.00 pm**. The bidder should submit **Rs.1000/-** as a cost of Tender form and Earnest money deposit amount of **Rs.3,000/-** is required to be submitted in form of demand draft drawn from any Nationalized or Scheduled Bank in favor of **“Finance & Accounts Officer, SRTM University, Nanded”** along with tender. Otherwise submitted tender will not be considered. The vendor/firm will not liable to get interest on this deposit amount.
3. The filled tender booklet will be accepted on or **before 23-02-2016 up to 3.00 p.m.** and if possible it will open on same day at 3.30 p.m. at **Finance & Accounts officer’s** Office if possible.
4. The University reserves the right of accepting any tender or rejecting all tenders.
5. The specifications/details of the required **“Equipments”** have been provided in tender booklet. The specifications of **“Equipments”** being provided should be same with the specifications mentioned in the tender booklet.
6. The sealed offers shall be submitted on or before due date. The University shall take no responsibility for delay or non-receipt of tender documents sent by post. Offers received late, conditional offer and incomplete offers will be summarily rejected.
7. University has the right to split the purchase order to more than one vendor/firms quoting lowest tender amount. Although before this, the lowest tender providers will be invited for negotiations in University.

8. University reserves the right of changing the dates of accepting and/or opening the tenders.
9. The detailed specifications of the required “Equipments” have been given in Appendix-A.
10. University reserves the right of changing the number of items to be provided in Appendix-A.
11. Rate to be quoted should be mentioned in figures as well as in words at appropriate place in provided Appendix-A. by the renderer. Furthermore each page of the booklet should be duly signed and stamp sealed along with date. More over the rate should not be quoted anywhere else in the tender booklet as well as in the blank pages.
12. The tender should sign for any corrections or scribbling errata if made in the box meant to quote the rates or anywhere else in the tender booklet, else such quotes shall not be taken into consideration.
13. The rate quotes that would be depicted in the tender should be mentioned for unit item.
14. The rate should be inclusive of all taxes, duties, packing, transportation, loading and unloading charges and delivery of material shall have to be given in School of Earth Sciences of S.R.T.M. University, Vishnupuri, Nanded.
15. The rate should be offered for only the item as mentioned in the Schedule.
16. The rate quoted by the bidder should inclusive of all the taxes, duties, Shipment, CIF, Cargo, packing, Octroi, Installation & Commissioning, Insurance, transportation, Warranty, loading & unloading charges should be expressed in the rate accompanied in Appendix-A. The University has **valid certificate of Central Excise & Custom duty exemption, issued by Ministry of Science & Technology, Department of Scientific & Industrial Research Technology Bhavan, New Delhi**. Bidder should quote the rate by considering such exemption certificate.
17. The rates quoted for the items other than make & specification specified in the tender form shall not be considered for comparison of rate.
18. The University reserves the right of accepting or rejecting any tender.

Registrar

## General Terms & Conditions

1. Tender fills up only reputed manufacturer/distributors of “**Semi Micro Balance**”. The firm should attached list of Institution to which it has supplied the “**Semi Micro Balance**”.
2. The earnest money deposit amount of Rs. **3,000/-** is required to be submitted online along with tender. Otherwise submitted tender will not be considered. The vendor/firm will not be liable to get interest on this earnest money deposit amount, when refunded.
3. The bidder to whom the purchases order to be given shall be informed about the same. The bidder should deposit an appropriate amount i.e. 3% of purchase order as security deposit within 7 days after which the purchase order will be issued. The security deposit will not carry any interest which shall be refunded after 6 (six) months from the delivery. If the bidder fails or is incapable to keep the security deposit, then the second lowest quoted bidder will be issued the similar purchase order or the University with holds the total authority for the necessary action to be taken. .
1. The successful bidder is required to execute an agreement on Rs. 100/- stamp paper. The e-tender Notice shall form part of the tender agreement.
2. The conditional tenders shall not be accepted.
3. If the supplier fails to abide by any of the terms & conditions mentioned herein EMD/Security Deposit shall be forfeited and appropriate action will be taken against supplier.
4. **F.O.R.-** The rates to be quoted – F.O.R. – should be for the University Campus (School of Earth Sciences, SRTM University, Vishnupuri, Nanded) . The rate quoted by the bidder should inclusive of all the taxes, Duties and other charges. The mention of Fare, Packing, Forwarding, Installation as well as Insurance and other charges should be expressed in the rate accompanied in Schedule.
5. **Validity Period:** The rate quoted by the bidder should be valid up to 180 days from the date of submitting the tender.
4. **Delivery Period:**  
The “**Semi Micro Balance**” must be delivered within 3 to 4 weeks from the release of purchase order only on considering the satisfactory report of the sample committee shall “**Semi Micro Balance**” be accepted.
5. The bidder is held responsible for replacement of “**Semi Micro Balance**” in case there occurs any kind of loss or damage of any part of the “**Semi Micro Balance**” during transportation and installation at the site.
6. **Extension of Delivery Period:**  
Delivery period mentioned in the purchase order may be extended only in case of Special approval from University officials for extension if require and natural calamities.
7. **Payments of the Bill:**  
As mentioned in the tender booklet the payment of the bill will be made after the satisfactory delivery/ Installation report submitted from concerned department/School and Sample committee.
8. **Income Tax::**  
The Income Tax/TDS as per rules and surcharge thereon shall be deducted from bill amount, advance payment.

**9. Cancellation of Purchase:**

University reserves the right to cancel the purchase under the following conditions in case bidder fails to supply the “**Semi Micro Balance**” within the stipulated or extended time, The University reserves the right to go for next lowest tender or other appropriate action will be taken.

- a) Due to the above mentioned reason if the tender is canceled, earn money and security deposit shall be forfeited and also the tender may be allotted to the next lowest tender or the university reserves the right to take appropriate decision.
10. Custom & clearing charges is also borne by Suppliers, as University is holding valid exemption certificate of Central Excise & custom issued by Ministry of Science & Technology, Department of Scientific & Industrial Research Technology Bhavan, New Delhi- 110 016. Supplier should quote appropriate rates after considering issuing of above said certificate if require.
11. In case of any dispute it will be addressed subject to Nanded district jurisdiction only.

**Registrar**



**Tender for purchase “Semi Micro Balance” under DST Research Project  
for School of Earth Sciences, S.R.T.M.University, Nanded’**

**E-Tender No.: SRTMUN/ESTATE/EQUIP/SES/T-01/2016**

I hereby certify that I have gone through all the information and rules regulations of the tender booklet and I accept the same. For further correspondence I provide here under the address and contact details.

Tenderer/ Name of Firm, Signature / seal

Name : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 1 Name of Proprietor and complete address :
- 2 Telephone Numbers :  
Office :  
Residence :  
Mobile :  
Fax :  
Email :

Signature / Seal of the Bidder

Contact below Nos., If any Query

- 1) **Technical Enquiry** : **Dr.K.Vijay Kumar, Professor,**  
**School of Earth Sciences, SRTMUN**  
**Mob.No. : +91 9403067222**
- 2) **Tender Enquiry** : **02462 229246 (Registrar)**  
**02462 229325 (Finance & Accounts Officer)**  
**02462 229526 (Superintendent, Estate Deptt.)**

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**Tender for purchase “Semi Micro Balance” under DST Research Project  
for School of Earth Sciences, S.R.T.M.University, Nanded’**

E-Tender No.: SRTMUN/ESTATE/EQUIP/SES/T-01/2016

**APPENDIX-A**

<b>Sr. No</b>	<b>Name of the Equipments</b>	<b>Technical Specification</b>	<b>Quantity</b>	<b>Rate per Qty. (Inclusive of all Taxes, duties &amp; other charges if any)</b>
1	<b>Semi Mico Balance</b>	Semi Micro Balance with a maximum capacity of 120 gm, readability of 0.01 mg, weighing pan dimension of 80 mm and with LCD display. The accuracy should commensurate with the sample weights meant for analysis on ICP-OES and other sophisticated instruments.	01 Nos.	

Tenderer/ Name of Firm, Signature / Seal

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